

21 July 2021

Dear Parents, Carers and Students

Level 2 Results Day and Signing on for Sixth Form Day

Results for Level 2 Qualifications will be available in school from **9am on Thursday 12 August**. Students should attend in person to collect their results. A student may nominate a parent/carer or other person to pick up their results but that person must bring photo ID (for themselves) and written confirmation from the student that that person may collect their results.

Staff will be available on Results Day to help students in respect of their next steps. Our Exams Officer and team will also be able to provide support in respect of review processes for subject grades. Please see below for more information about these.

Should you have questions about results arrangements please email crhsenquiries@sch.im or call 693500, addressing your request to Miss J Evans, Examinations Officer.

Signing on for Sixth Form Day is **Friday 13 August**, from 10am – 1pm. Students wishing to attend CRHS Sixth Form should attend school at some point within this interval so that their suitability and subject choices can be confirmed. Information will be provided on Results Day for students to complete and bring in on Signing on day.

Students wishing to attend CRHS Sixth Form but unable to attend Signing on day should please contact Mrs J Astin, Head of Sixth Form, in advance, for an alternative arrangement. Mrs Astin's email address for students is jodieastin@online.sch.im.

Yours faithfully



Mr K Winstanley
Headteacher

Summer 2021 grades - review processes

If you believe that an error has been made in determining your grade you can request a review. Please approach Miss J Evans, Examinations Officer, who can provide you with more information about how your grade has been determined and can guide you through the review processes.

We will conduct our reviews and request appeals according to the guidance issued to us. To instigate our review, we will request that you complete a form where you will explain the error you believe we have made and sign to acknowledge that your grade could go up, stay the same, or go down as a result of the review. Our review will be led by a named person, usually the Examinations Officer, who will co-ordinate our review work and report back our findings to you in writing, within a clearly identified timescale. When reporting, they will also advise of further appeal stages which are available to you and the timeframes for requesting these.

Cambridge International

If, after publication of the results, you believe we have made a clerical or administrative error in the production of your grade, you may request a Centre Review. You may also request a Centre Review if you have other concerns about your grade. You need to request a Centre Review from us formally because your grade could go up, stay the same or go down. Your formal request must be received by **10 September** so that we have time to respond before Cambridge's deadline for post-result checks and appeals. If you dispute our decision you can request an appeal to Cambridge Assessment International, which has to be submitted by us to Cambridge by **20 September**. If you appeal, your grade could go up, stay the same, or go down. In exceptional circumstances, grades may be withdrawn.

BTEC

A Centre Review is Stage 1 of the Appeals process. A Centre Review can be requested only in respect of an administrative or procedural error which a learner believes we have made. You need to request a Centre Review from us formally because your grade could go up, stay the same or go down. The final deadline for the formal request for Centre Review for Level 2 BTECs is **3 September**. We must complete these reviews by 10 September. Following receipt of our Stage 1 decision, you may then ask that we submit a request for a Stage 2 Appeal to Pearson BTEC, either on the same grounds or additionally that there has been an unreasonable exercise of academic judgement in determining your grade. You are required to have requested a Centre Review and received our decision from it in order to be eligible for a Stage 2 Appeal. The final deadline for us to formally request a Stage 2 Appeal from Pearson BTEC is **17 September**. If you appeal, your grade could go up, stay the same, or go down.

WJEC

For WJEC, provisional grades were issued in June and centre reviews have been completed.

We set out the WJEC process in our letter of 14 June. Provisional results were provided to learners on 22 June. Centre reviews took place in the period ending 7 July with responses to students provided by 15 July. Following the release of WJEC results on Results Day, students who had requested a centre review may ask us to submit an appeal to WJEC. The appeal to WJEC is a Stage 2 appeal. Students who did not request a centre review may appeal to WJEC if the grade they are issued on Results Day differs from the provisional grade provided to them in June. WJEC's published window for us requesting GCSE Stage 2 appeals is **24 August – 21 September**. If you appeal, your grade could go up, stay the same, or go down.